GUIDE STEPS FOR PRESCHOOL PARENT INTERVIEW (I-4)

This form is used as a guide for interviews conducted with the parent of a child with a disability enrolled in the LEA preschool program. This form is only used during the monitoring of school districts that have preschool children with disabilities enrolled. The purpose of the interview is to determine if children are evaluated and receiving services in a timely manner.

Question	Instructions
1.	This item determines which questions the interviewer will ask the parent.
No Citation	Method: If the child participated in the Arizona Early Intervention Program (AzEIP), ask questions 2-4 AND question 8.
	If the LEA first identified the child after age 2.9 years, ask question 5-8.
2. I.B.2.a	This item is used to determine if the LEA has an effective referral system to AzEIP.
	Method: Determine if the parent contacted the LEA while the child was under 2.9 years of age. If the LEA was helpful in connecting the parent to the appropriate agency in a timely manner, mark this item in compliance.
3. No Citation	This item is used to determine which agencies have previously served children who are in the preschool program in order to facilitate the resolution of any problems that surface as a result of the monitoring.
4. IV.B.11	This item is used to determine if the LEA is working with parents and AzEIP providers to arrange a smooth transition between AzEIP and the LEA.
	Method: Mark this item in compliance if the parent reports that a transition meeting took place and the evaluation, eligibility determination, and entry into preschool went smoothly. If the AzEIP provider did not contact the LEA or facilitate the meeting, mark this item as unreported (U) and make a note of the concern.
5. No Citation	This item is used to determine if the parent notified the LEA about concerns regarding their child's development.
	Method: If the parent was not the referring party, skip to question 7 and mark question 6 as unreported. If the parent was the referring party, ask questions 6-8.
6. I.B.2.a	This item is used to determine if the child was screened or referred for an evaluation within 45 days of the parent's notification of concern to the LEA.
	Method: Mark this item in compliance if the LEA either screened the child within 45 days or determined that a screening wasn't necessary and moved forward with an evaluation.
	Mark this item out of compliance if more than 45 days lapsed between the parent notification and action on the part of the LEA

7.	This item is used to determine if there was a delay in obtaining an evaluation and
I.B.2.c	eligibility determination for preschool children with disabilities.
	Method: If there was a delay between screening and entry into preschool, ask the parent why the delay occurred. If the parent had difficulty getting an evaluation, mark this item out of compliance. If the parent elected to delay the process, mark this item as unreported (U)
8.	This item is used to determine if there was a delay in receiving services by the 3 rd
IV.B.13	birthday.
	Method: Determine if the child was receiving preschool services by the 3 rd birthday. If the child was not identified before age 3, mark this item as unreported (U). If the child continued in AzEIP after the 3 rd birthday because of an IFSP team decision, mark this item as unreported (U). If any delay occurred in admitting the child to preschool which was under the control or the responsibility of the LEA, mark this item out of compliance.